**WILSHIRE POND HOMEOWNERS ASSOCIATION**

**FISCAL YEAR JANUARY 1, 2023 - DECEMBER 31, 2023**

**6 Meetings - 1 Annual**

**3rd Wednesday**

| **MONTH** | **ACTION ITEMS** |  |
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| January | * Send Michael Mullen, CPA - tax information for Review
* Board Meeting
* Discuss Captial Improvements
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| February | * Obtain bids for capital improvements
* Schedule annual meeting for April
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| March | * Send out Annual Meeting Notice
* Board Meeting
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| April | * Annual Meeting; 6:00pm
* Schedule Spring Inspection
* Send Spring Mailing
* Lawn care start up
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| May | * Spring Inspection to be Completed
* Irrigation start-up
* Board Meeting
* Finalize capital improvement projects
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| June |  |  |
| July | * Board Meeting
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| August | * Begin 2022 Budget
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| September | * Board Meeting
* Schedule irrigation shut-down
* Discuss gutter cleaning
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| October | * 2024 Budget Session
* Date of Fall clean-up
* Insurance expiration 12/31
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| November | * Board Meeting/Approve 2024 Budget
* Year End Mailing to be sent by 11/15/23
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| December | * Insurance renewal 12/31 – mail new certs
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